

**Company Number 5794137**

**Surveillance Studies Network**

**Report and Financial Statements  
For the year ended 30 April 2007**

**Charity Number 1117449  
Company Number 5794137**

**Surveillance Studies Network**  
**Report and Financial Statements for the year ended 30 April 2007**

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**Surveillance Studies Network**  
**Report and Financial Statements for the year ended 30 April 2007**

The Directors present their report and independently examined financial statements for the year ended 30 April 2007.

**Reference and administrative information**

Charity Name: Surveillance Studies Network

Charity Registration Number: 1117449

Company Registration Number: 5794137

Registered Office: 26 Woodholm Road  
Sheffield  
South Yorkshire  
S11 9HT

**Board of Directors**

Dr Kirstie Wright  
Professor Stephen Graham  
Professor David Lyon  
Dr David Murakami Wood  
Ms Laurie Nicholls                      Treasurer  
Professor Clive Norris

**Company Secretary**

Dr Kirstie Wright

**Bankers**

The Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

**Solicitors**

Simmons and Simmons, CityPoint, One Ropemaker Street, London EC2Y 9SS

## **Structure, Governance and Management**

### **Governing document**

The organization is a charitable company limited by guarantee, incorporated on 25<sup>th</sup> April 2006 and registered as a charity on 4<sup>th</sup> January 2007. The company was established under a Memorandum of Association which contained the objects and powers of the charitable company, and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

### **Recruitment and appointment of the board of directors**

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association the members of the Board of Directors are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting for a further three years. No director may serve more than six consecutive years on the board. As this is the first year of the charitable company's operation all initial directors resign and stand for re-election at the first Annual General Meeting.

Surveillance Studies Network's primary aim is to inform and educate the public about current developments in surveillance practice through its free to access online journal, 'Surveillance and Society'. Surveillance Studies Network was founded to form a legally independent home for the journal, and so the first board of directors are the journal's co-founding editors. In future years, individuals will be eligible to stand for election to directorship if they are a member of the Network and Editorial Board of the charitable company, which is described later in this report. Each director is required to be an appointed academic whose main research interest is an aspect of the surveillance society, as evidenced through their scholarly publications and practice.

### **Director induction and training**

Every director is already familiar with the practical work of Surveillance Studies Network, each having served as a founding co-editor of the journal Surveillance and Society since its inception in 2002. Since its registration as a Charitable Company, each director has been diligent in familiarising themselves with the responsibilities associated with director/trustee role, as outlined by the Charity Commission, and in the Nolan principles. Directors have collaborated to produce a code of conduct and have undertaken to adhere to the newly-drawn-up internal governing document of the charitable company. One director has undertaken additional training concerning the role of the Company Secretary.

### **Risk Management**

As part of the registration process the directors considered the major risks to which the charitable company was exposed, which primarily concerned the viability of running Surveillance Studies Network as a going concern. The main risk in this respect concerns competition. As it is the first formal academic organization in this field of study (Surveillance Studies) it does not have any direct competitors. As a trans-disciplinary sub-discipline of sociology, geography, organization theory, political science, art, literature, film studies and international studies (among others), it is not envisaged that we are in competition for membership with larger academic associations (such as the British Sociological Association, or the British

Criminological Association, for example). Campaigning organizations such as Privacy International or the Electronic Privacy Information Centre (EPIC) are not our direct competitors as their core activities concern activism rather than education.

Becoming a charitable company is itself a risk management strategy for the journal and its editors in two significant ways. First, it gives the journal independent legal status which protects it from being sold to publishing houses, thereby ensuring that it remains free to access for the general public. Second, it protects the editors from personal legal liability in the event of any dispute surrounding the content of the journal.

### **Organisational Structure**

The organisational structure of Surveillance Studies Network is derived from the following:

- It has two classes of member: ordinary members and executive members
- It has two streams of activity: administration of the charitable company and production of its journal

Executive Members comprise the directors and the members of the Network and Editorial Board. Executive members have various responsibilities regarding the management of the charitable company's activities, and are entitled to vote at annual general meetings. Ordinary members pay a biannual subscription and as part of their membership are entitled to:

- The opportunity to stand for election to the board of Surveillance Studies Network and Surveillance and Society
- Discounts on all SSN-sponsored conferences and events
- Approval and sponsorship of their research bids and events about surveillance
- Access to a member's area on the website, containing network and knowledge building opportunities
- Optional entry onto a list of media experts

The charitable company is governed by the Executive Board, which is constituted by its five directors, a treasurer and a company secretary, which deals with overall matters of governance and policy relating to the charitable company. When the charity is fully launched and ordinary members are able to join, there will be two seats on the executive board for members' representatives.

The day to day running of the journal is completed by the Network and Editorial Board, where the directors and other executive members work together on journal production. The relationship between the two boards is shown in the diagram below. The diagram also shows the content of our two websites – one relating to the charitable company (surveillance-studies.net) and one containing our journal (surveillance-and-society.org) – and how they inter-relate.

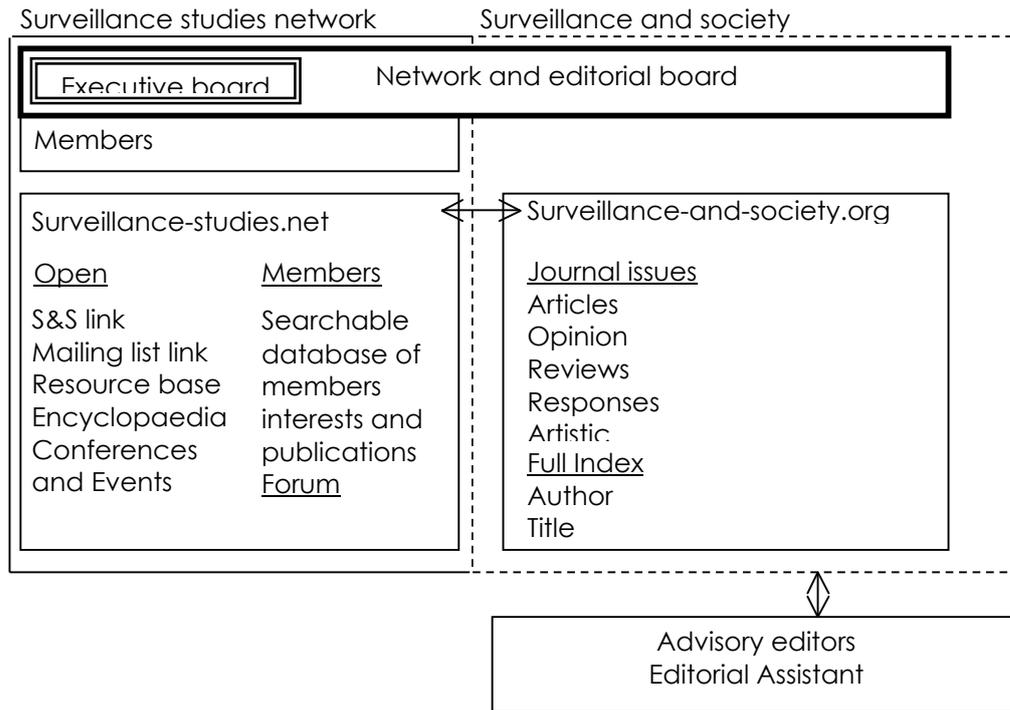


Figure 1: Governance structure of Surveillance Studies Network, incorporating our two websites *Surveillance-Studies.net* and *Surveillance-and-Society.org*

Currently, the Network and Editorial Board comprises 16 members. The aim is to have as many areas of the world represented as possible, cutting across as many disciplines and areas of expertise relevant to surveillance studies. So far the disciplines represented are: Sociology; Human Geography; Urban Studies; Science and Technology Studies; Organization Studies; Government; Media and Communication Studies; Gender Studies. The geographic regions represented are: Canada; Europe (Finland, Germany, Norway, UK); Australasia; India and Japan.

There are a few specific mandates for board members, but individual roles are still emerging. General responsibilities for board members are:

- Generating proposals for new issues based on their own research and expertise; or pressing issues within the field
- Identifying potential guest editors and reviewers
- Suggesting journal content which is representative of their geographical area or region
- Attendance at and contribution to decisions and discussion items at board meetings
- Suggesting fund raising ideas

Specific responsibilities which have emerged so far include:

- Communications editor: responsible for website development
- Book review editor

The only selection criteria are that the editorial board member has a record of scholarly research and publication in Surveillance Studies and has strong collegial

values. Everyone's contributions to the organization are on a purely voluntary basis. The editorial board is supported by an editorial assistant, whose time is currently being donated by Queen's University, Canada. In future years, it is hoped that enough funding will be raised to pay a small honorarium to a post-graduate student for editorial assistance.

The advisory editors referred to in figure one are external advisors who are not part of the governance structure of the organization, but who are sufficiently experienced in order to advise the journal on technical and academic matters as and when they arise.

### **Objectives and Activities**

The objects for which the Company is established are to advance education for the public benefit by promoting the study of surveillance as a facet of contemporary social and technological change, and the study of its consequences for individuals, groups, organizations, nations and regions. Pursuant to this overall objective we also:

- Support and promote the free exchange of academic information about surveillance across academic disciplines and cultures
- Promote learning and the sharing of knowledge about surveillance between scholars, students, organisations and the public world-wide;
- Own and publish the journal 'Surveillance and Society' and other online resources devoted to the publication of communications which advance knowledge concerning the study of surveillance and society.

The main objectives for the year concerned establishing Surveillance Studies Network as an organization, which primarily involved:

- Securing initial funding and raising awareness of Surveillance Studies Network
- Ensuring continuation of funding by running our biannual conference
- Developing surveillance-studies.net
- Continuing to publish Surveillance and Society
- Sponsoring other events and conferences

### **Achievements and Performance**

In this section we report against each objective set for this year which we regard as pursuant to our overall charitable objects.

#### **Securing initial funding and raising awareness of Surveillance Studies Network**

Prior to its registration as a charitable company, the directors of Surveillance Studies Network successfully tendered for a contract to write 'A Report on the Surveillance Society' for the Information Commissioner of the United Kingdom. While the funds connected with this tender were administered by one of the directors' institutions (Newcastle University), each director was able to draw funds from the project to

donate to the charitable company. As such, initial funding was secured to pay for training, software and other support costs.

As a result of this report, which alone received 128 pieces of print media coverage in the days following its publication, the directors of Surveillance Studies Network have made numerous appearances in the international print and broadcast media. The report is available to download for free from Surveillance-Studies.net and from the Information Commissioner's website.

### ***Ensuring continuation of funding by running our biannual conference***

The Surveillance Studies Network/Surveillance and Society biannual conference is the main way to raise funds two reasons. First, because it enables members to join the organization, and second, because a small proportion profits raised at the conference are going to be donated to the organization. The next conference is planned for 2<sup>nd</sup> - 3<sup>rd</sup> April 2008 at the University of Sheffield and is entitled 'InVisibilities: The politics, practice and experience of Surveillance in everyday life'. The call for papers is shown in appendix 1 of this report.

### ***Developing surveillance-studies.net***

The website is the main vehicle through which we promote our activities and events, and eventually it will serve as a networking hub and resource base for our members. We have encountered significant problems surrounding our existing internet service provider, and have had to move to a different provider. Work is progressing on the web site in order that members may join Surveillance Studies Network and make donations through it.

### ***Continuing to publish Surveillance and Society***

Publication of the journal Surveillance and Society is the main way that we pursue our charitable objectives. We aim to publish either three or four issues a year with an average of six articles per issue. We encourage submissions in a number of formats:

- Full length peer reviewed article (8000 words)
- Opinion piece (3000 words)
- Review article (3000 words)
- Book reviews (1200 words)
- Artistic submissions (images, videos, poetry, performance pieces etc)

Our peer review process is of the highest standard. For each issue of Surveillance and Society, either the editor in chief, a member of the editorial board, or a set of guest editors are responsible for the review process. In the case of the latter, a member of the editorial board is usually on hand to answer any queries from the guest editors. The editorial assistant deals with administration of each issue and communication with the authors, editors and reviewers.

Upon receiving a submission, the editor in chief or guest editor reads the submission to decide whether it is to be sent out for review. If not, the submission is rejected, if so, the submission is sent to a minimum of two referees, selected by the editor on the

basis of their expertise in the subject matter of the submission. The identity of the author is not revealed to the referees, nor that of the referees to the author. Referees are encouraged not to accept the submission for review if they think they recognise the work.

Referees are provided with a set of detailed guidelines by which to write their reviews. They rate the submission, and then provide separate comments for the authors and the editor of the issue. In each case, the editor in chief or guest editor constructively summarises the reviews for the authors, and prioritises the most critical or important revisions.

In the preceding year we have published one open issue for general contributions and four themed special issues concerning:

- Crime, justice and CCTV ( 2 issues)
- Smart borders (surveillance practices at international borders and trans-border data flows)
- Surveillance and inequality

Publication of the journal has been aided by a part time editorial assistant, whose time was donated by The Surveillance Project at Queens University, Canada, of which one of the directors is leader.

### ***Sponsoring other events and conferences***

As part of their academic roles, several of the directors and other colleagues have successfully applied for funding to the UK's Economic and Social Research Council to run a 6 part seminar series entitled 'The Everyday Life of Surveillance'. While this does not mean that material funding will accrue to Surveillance Studies Network, the Network is able to lend its name to the series for publicity purposes.

### ***Financial Review***

As this is the first year of operation for Surveillance Studies Network, we have very limited financial resources. Coupled with the fact that we have not yet fully launched ourselves as a membership organization, it has been very difficult to develop our activities beyond the core objectives of publishing Surveillance and Society and enabling the organization to function as intended.

### ***Principal funding sources***

All of the work undertaken for the charitable company by the directors and editorial board is on a voluntary basis, and the work of our part time editorial assistant is a gift in kind from Queens University. However, once surveillance-studies.net is fully functional, and our conference has taken place, membership fees will be the main source of funding. These funds are primarily to be used to generate a small honorarium for editorial assistance, and to cover support costs. In future it may be that we will be able to offer small travel grants and research pump priming grants to members. We will also be able to apply for funding to develop aspects of its website, for example, an online resource base about surveillance.

***Investment policy***

Aside from retaining a small amount in reserves most of the charitable company's resources are to be spent in the short term so there are no funds available for long term investment.

***Reserves policy***

As the amount held by the charity in reserves is extremely small, the only policy relating to the reserves is that they are held as a buffer in case of any unexpected start up and support costs.

***Plans for future periods***

The charitable company plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Surveillance Studies Network will always operate on a small scale, only intending to cover the costs of producing our journal, particularly those associated with editorial assistance. With the main source of funding as our biannual conference and membership fees, any further income will need to be secured through grant applications. It is of fundamental importance that the journal remains free to access online and as such journal production is our core business and will remain a priority in the coming years.

***The Financial Statements***

**Surveillance Studies Network**  
**Statement of Financial Activity**  
**(including Income & Expenditure Account)**  
**For the period 25 April 2006 to 30 April 2007**

Recommended categories by activity	Notes	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Incoming resources</b>						
<b>Incoming resources from generated funds</b>		-	-	-	-	
Voluntary income	Note 3	3,032	-	-	3,032	
Activities for generating funds		-	-	-	-	-
Investment income		-	-	-	-	-
<b>Incoming resources from charitable activities</b>		-	-	-	-	-
<b>Other incoming resources</b>		-	-	-	-	-
<b>Total incoming resources</b>		3,032	-	-	3,032	-
<b>Resources expended (Notes 4-8)</b>						
<b>Costs of Generating Funds</b>		-	-	-	-	-
Costs of generating voluntary income			-	-	-	-
Fundraising trading costs			-	-	-	-
Investment management costs		-	-	-	-	-
<b>Charitable activities</b>	Note 4	2,217	-	-	2,217	-
<b>Governance costs</b>	Note 4	-	-	-	-	-
<b>Other resources expended</b>		-	-	-	-	-
<b>Total resources expended</b>		2,217	-	-	2,217	-
<b>Net incoming/(outgoing) resources before transfers</b>		815	-	-	815	-
<b>Net income/(expenditure) for the year</b>		815	-	-	815	-
<b>Gross transfers between funds</b>		-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		815	-	-	815	-
<b>Other recognised gains/(losses)</b>						
Gains and losses on revaluation of fixed assets for the charity's own use		-	-	-	-	-
Gains and losses on investment assets		-	-	-	-	-
<b>Net movement in funds</b>		815	-	-	815	-
<b>Total funds brought forward</b>		-	-	-	-	-
<b>Total funds carried forward</b>		815	-	-	815	-

## Surveillance Studies Network

## Balance sheet as at 30 April 2007

		Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Tangible assets	(Note 9)	-	-	-	-	-
Investments	(Note 10)	-	-	-	-	-
<b>Total fixed assets</b>		-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress		-	-	-	-	-
Debtors	(Note 11)	-	-	-	-	-
(Short term) investments		-	-	-	-	-
Cash at bank and in hand		815	-	-	815	-
<b>Total current assets</b>		815	-	-	815	-
Creditors: amounts falling due within one year	(Note 12)	-	-	-	-	-
<b>Net current assets/(liabilities)</b>		815	-	-	815	-
<b>Total assets less current liabilities</b>		815	-	-	815	-
Creditors: amounts falling due after one year	(Note 12)	-	-	-	-	-
Provisions for liabilities and charges		-	-	-	-	-
<b>Net assets</b>		815	-	-	815	-
<b>Funds of the Charity</b>						
Unrestricted funds		815			815	-
		-			-	-
Restricted income funds (Note 13)			-		-	-
Endowment funds (Note 13)				-	-	-
<b>Total funds</b>		815	-	-	815	-

**Surveillance Studies Network**

**Balance sheet as at 30 April 2007 continued**

(a) For the year ended 30 April 2007 the company was entitled to exemption under section 249A(1) of the Companies Act 1985.

(b) Members have not required the company to obtain an audit in accordance with section 249B(2) of the Companies Act 1985;

(c) The directors acknowledge their responsibility for:

i. ensuring the company keeps accounting records which comply with section 221; and

ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

(d) The accounts have been prepared in accordance with the special provisions in Part VII of the Companies Act 1985 relating to small companies.

The accounts and Directors' report were approved by the Directors at the Meeting of 16 January 2008

Authorising Director: Dr Kirstie Wright

## Surveillance Studies Network

### Notes to the accounts

#### 1. **Note 1: Basis of preparation**

##### **1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- And with Accounting Standards;
- And with the Charities Act 1993

##### **1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year. (This is the first year of accounting).

##### **1.3 Changes to previous accounts**

No changes have been made to accounts for previous years. (This is the first year of accounting).

## 2. Note 2: Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

### **INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>• the charity becomes entitled to the resources;</li> <li>• the trustees are virtually certain they will receive the resources; and</li> <li>• the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

### **EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

### **ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

There have been no policies adopted additional to or different from those above.

**3. Note 3: Analysis of incoming resource**

	Analysis	This year £	Last year £
Voluntary income	Contribution from Professor C Norris	50	-
	Contribution from Dr K Ball	500	-
	Contribution from Professor S Graham	500	-
	Donation of editorial assistant services from Queen's University, Canada	1,982	-
		3,032	-

**4. Note 4: Analysis of resources expended**

Charitable activities	Postage costs associated with editorship of Surveillance and Society	235	-
	Editorial assistant services: 162 hours at \$25 (Canadian dollars an hour) for four issues	1,982	-
		-	-
		-	-
	<b>Total</b>	2,217	-

**5. Notes 5-8: Support costs, directors' remuneration, auditor fees, paid employees and grants**

Surveillance Studies Network has no support or staff costs - the services of the Editorial Assistant are provided as a donation by Queen's University, Canada. No expense claims or auditor fees have been incurred during this financial year and no grants have been made.

**6. Notes 9-10: Tangible fixed assets, investment assets**

Surveillance Studies Network has no tangible fixed assets or investment assets.

**7. Notes 11-12: Debtors and Creditors**

Surveillance Studies Network has no debtors or creditors.

**8. Note 13: Funds**

Surveillance Studies Network has no designated or restricted funds.

**9. Note 14: Transactions with related parties**

There are no transactions to report.

Prepared by L. Nicholls, Treasurer  
13 January 2008

**Appendix 1: Surveillance Studies Network/Surveillance and Society  
Biannual Conference Call for Papers**



The  
University  
Of  
Sheffield.



# **INVISIBILITIES: THE POLITICS, PRACTICE AND EXPERIENCE OF SURVEILLANCE IN EVERYDAY LIFE**

**A TWO-DAY INTERNATIONAL CONFERENCE HOSTED BY  
THE CENTRE FOR CRIMINOLOGICAL RESEARCH, UNIVERSITY OF  
SHEFFIELD, UK**

**IN ASSOCIATION WITH  
THE SURVEILLANCE STUDIES NETWORK**

*WWW.SURVEILLANCE-STUDIES.NET*

**Wednesday 2<sup>nd</sup> April - Thursday 3<sup>rd</sup> April 2008**

While many of the world's nations are becoming surveillance societies, the nature of life with surveillance in those societies is far from homogeneous, and is not widely researched or theorised. This conference focuses on the lived realities of surveillance and is keen to encourage empirical studies which document its everyday experience.

By its very nature surveillance makes populations visible, and differentiates between their members; surveillance itself features varied techniques, intensities and foci. Whether as workers, consumers, children, patients, criminals, web surfers or travellers we are made visible in different ways, through different technologies and administrative regimes. Visibility is not always total, unproductive or oppressive – visibility is necessarily partial. For some it is actively embraced: lives are lived in visibility.

Nevertheless, widespread ambivalence towards surveillance has been noted in academic, policy and media circles. As surveillance confers benefits and incurs costs on individuals, personal information economies of surveillance emerge. In building personal strategies which involve surveillance practices, invisibilities are negotiated to mediate, limit and exploit exposure to surveillance. How individuals, groups, organizations and societies negotiate, experience, resist, comply with, and enjoy surveillance are critical empirical questions,

which appeal to surveillance scholars from a wide range of social science disciplines.

**Key themes to include:**

- Experiencing Surveillance and Visibility
- Participatory and Voluntary Surveillance
- Theorising (in)visibility
- Histories of Surveillance and Visibility
- Surveillance of the Other - Visibility and Difference
- Representations of Surveillance in Film/Art/Literature/Media
- State Surveillance and Identification
- Surveillance, visibility and the welfare state
- Surveillance and consumer visibility
- The transparent body
- Electronic visibilities
- (In)visibility and labour
- Negotiating (in)visibility
- Researching (in)visibility
- Spatial visibilities
- Surveillance futures

**FEES AND LOCAL INFORMATION**

This is a non-residential conference and participants will need to make their own arrangements for accommodation (we will provide advice for this in due course). The Conference will be held at the Richards Roberts Building at the University of Sheffield, UK. Conference web site will be up and running from November 20<sup>th</sup> 2007 providing full details of the emerging conference programme, transport and accommodation advice, payment details and a final booking form.

The Conference Fee is £200 per person, which includes refreshments and lunch and an optional two years' membership of Surveillance Studies Network. The membership fee will be used to promote the charitable activities of the Surveillance Studies Network, support the continued publication of the Journal of Surveillance and Society and give other benefits to members.

There will be a formal conference dinner on the evening of April 2<sup>nd</sup> at an additional charge of £50.

We are hoping to offer ten reduced fee places for post-graduate students wishing to give a paper or present a poster display of their research. If you wish to apply for this please register your interest as soon as possible and send an abstract/summary of your research/ by 16<sup>th</sup> November 2007. Allocation to these strictly limited places will be based on the quality of the abstract/ research description and on a first come first serve basis.

**For planning purposes it is imperative that we have an initial indication of numbers by November 16 2007 so please register your interest now.**

**Please also note that because of administrative constraints we have had to bring our abstract submission deadline FORWARD to the 20<sup>th</sup> December 2007.**

**REGISTER OF INTEREST.**

For those who are interested in giving a paper or attending the conference please register your interest by sending an email to [L.K.Burns@shef.ac.uk](mailto:L.K.Burns@shef.ac.uk) as soon as possible and before **November 16th 2007** with the following information:

- Name
- Country of residence
- Institutional affiliation
- Institutional address
- Telephone number
- Email address
- Proposed title/subject of paper. **We will require a 300 word abstract by December 20th**
- Where appropriate an indication that you wish to be considered for a postgraduate reduced fee place **plus** a 300 word abstract of your paper/ description of your research
- If you are thinking of attending but do not want to give a paper please state this clearly.

(A)

(B) **Timetable**

October 6	Revised First Call issued
November 16	Dead-line for initial register of interest, name, title, contact details etc by email to <a href="mailto:L.K.Burns@shef.ac.uk">L.K.Burns@shef.ac.uk</a>
November 20	Second Call issued – with list of key speakers - Electronic booking form available – Conference web site up and running - formal registration and payment from now.
December 20	Abstracts required
March 1	Deadline for submission of final electronic papers
March 1	Final Deadline for registration and payment for all conference attendees without late booking surcharge
March 24 attendees	Papers published on Web available to all registered conference attendees
April 1	Evening pre-conference reception
April 2/3	Conference

We look forward to hearing from you

**Please register your interest NOW.**

Professor Clive Norris  
Dr Kirstie Ball